POWER TO RUN YOUR BUSINESS

sage

Sage 50 Accounts 2010 Key Features for v9 to v2009 Customers

All the standard features you need to keep your cash flow healthy

Sage 50 Accounts 2010 is packed with features to help **keep your business truly organised** and ensure that you **get paid on time**.

As well as improving cash flow, it also helps to manage your other day-to-day finances - **everything from VAT returns to year-end accounts**. So you'll be more in control of your finances and be able to free-up time for other areas of your business.

There are also features that allow you to **manage your customers and suppliers more professionally**, while our **flexible management reports** give you a greater insight into your business.

This information shows you some of the key features when upgrading to version 2010. For more information talk to the Sage experts on **0845 641 0624** or email info@advantageservices.co.uk

Main Features V10 –v2010	Version Released	Sage 50 Accounts v2010	Sage 50 Accounts Plus v2010	Sage 50 Accounts Pro v2010
Sage Pay 'pay now' option	V2010	■	■	■
Legislation updates	V2010	■	■	■
Data Import Wizard	V2010	■	■	■
Cash register	V2010	■	■	■
Barcode Creation for Products	V2010		■	■
Diary Management	V2009	■	■	■
Automatic Updates	V2009	■	■	■
Separate Payment runs for cheques & BACS	V2009	■	■	■
New Contact Management	V2009	■	■	■
Retrospective Bank Reconciliation report	V2009	■	■	■
Improved VAT Management with e-submission	V2008	■	■	■
Track VAT Returns & New Adjustments Feature	V2008	■	■	■
Take Customer Card Payments over the Phone	V2008	■	■	■
RSS Feeds – Keeping you up to date	V2008	■	■	■
Drillable Management Reports	V2008	■	■	■
Free E-Banking with Sage 50 Accounts	V2008	■	■	■
Improved Deposits & Discounts on Invoices	V2008	■	■	■
Archived VAT Reporting	V2007	■	■	■
Improved Report Designer	V2007	■	■	■
CIS Ready	V2007	■	■	■
Edit Recurring Invoices / Order Improvements	V2007	■	■	■
New Refund Management	V2007	■	■	■
Departmental Budgets Per Department	V2007	■	■	■
Departmental Budgets Per Nominal Code	V2007	■	■	■
Improved Error Corrections Foreign Trader	V2007			■
New User Interface	V12	■	■	■
Improved Bank Reconciliation	V12	■	■	■
Cash Sales	V12			■
Improved Excel Integrated Reporting	V11	■	■	■
Advanced Credit Control – Credit History, Days Sales Outstanding, Suggested Supplier Payments	V11	■	■	■
Improved Project Costing	V11		■	■
Accounts Analyser	V10	■	■	■
Cash Flow Planner	V10	■	■	■

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New to v2010

Sage Pay 'pay now' option
To help you get payments quicker, there's a new 'pay now' button that you can add to PDF documents if you are a Sage Pay user. For example, if you send invoices by email you can now embed a 'pay now' button in your invoice. This lets your customers make immediate card payments online via the Sage Pay website - which provides more flexibility of payment as well as the benefit of you improving your cash flow.

Usability improvements
Sage 50 Accounts 2010 has been developed based on feedback from our customers to continue to develop the little things that make a big difference. So you'll find a wide range of changes to processes that improve efficiency and give more flexibility. For example, you can now: raise a credit note directly from an invoice, save user preference settings to remain next time you log in; sort and filter customer and supplier information to find things quicker; edit recurring entry dates without creating a new entry.

Legislation updates
If you trade in the EC, you'll find Sage 50 Accounts 2010 keeps you on the right side of the law come January 2010. Changes to the way VAT returns are made for trade in the EC means submissions will have to be split by Goods and Services. So you'll be prepared. And you'll also continue to find the online VAT submissions process as easy to use as ever in preparation for mandatory online submissions in 2010.

Barcode
You can now create barcodes within the products area – a great way to track and trace products and documents or speed up stock takes and pick lists. If you currently use barcode software, this will be a real time saver for both Sage 50 Accounts users and your customers. This new feature also works alongside the sophisticated stock and purchase order management tools available in Sage 50 Accounts 2010 Plus and Professional.

Cash register
If you currently have a retail or trade outlet, the new cash register in Sage 50 Accounts 2010 is a dedicated tool that will help you account for and bank takings, track discrepancies and manage your float.

Data Import Wizard
Our new wizard helps you get information into Sage 50 Accounts 2010 even quicker than ever from sources including Microsoft Excel. The simple 5 step process lets you map fields in your import file directly to fields in Sage 50 Accounts. You can save even more time by saving the procedures for files that you import regularly. You'll also find that the report explorer screen has been updated in line with all Sage 50 products so it's even easier to find and run reports.

New to v2009

Clear your mind with our in-built diary
Did I remember to make that follow up call? When do I need to pay my suppliers? Our in-built diary helps prioritise the daily workload, sets reminders for recurring tasks, automates diary events (such as following up promised payments) and integrates with Microsoft® Outlook. You can also link your tasks to your contacts, so you have all the details you need right then and there.

Keep track of the flow of your money
Our improved dashboard lets you see an instant view of the credit position of your business. You can see where your money is, how old your customer or supplier debt is, what's due, what's overdue, what's disputed, what's promised to pay and what's still to be allocated all in one place.

Chase the right payments to keep your business breathing
Always know who you should be spending time chasing for payments; for example what's overdue, when money is due in and who has promised payment. Promised payments are automatically added to the diary, and if payments are not received you'll be reminded to follow them up.

Plan ahead to avoid the crunch
You can now see who you need to pay based on supplier and age criteria. So you can see what payment commitments you'll need to make in the coming weeks and months, helping you plan ahead.

Give the right person the right message… on time, every time
Different people like to be contacted at different times in different ways. That's why you can now record and store names, telephone numbers, email addresses, office addresses, preferred contact times and mailing preferences for all of your contacts, all in one place. And when you make invoice, letter and statement runs, you can be sure that the documents have been sent to the correct person, ensuring action will be taken quickly.

Build your communications, build on your professionalism
Payment disputes? Information requests? All contact can be recorded on your communication history, together with a follow-up, so you'll always have the right information to refer back to. Whenever you generate a letter or statement, these details will be automatically recorded into the communication history.

Keep your customers and supplier relationships strong with flexible payment methods
Your suppliers might insist on being paid in different ways. That's why you can now do a cheque run for all suppliers who like to be paid this way, or an e-payment run for those who want BACS payments.

With Sage Payments Solution*, your customers will have an easier way to pay as well – directly by card. This can be done over the phone or even by Internet, then posted directly into your accounts to ensure that everything is kept up-to-date.

Quickly and securely run your reports together
Our new batch reporting feature allows you create your own batches of reports and run them off all in one go. You can password protect any PDF file containing sensitive financial information, so only those with the authority to access the files have the means to do so.

Handle your transactions fluidly with improved Bank Reconciliation
Bank reconciliation is easier than ever before. 'Smart Totals' allow you to see the value of any highlighted transaction. And with our new retrospective bank reconciliation report, you'll be able to see the reconciled balance of your account at any given time – particularly useful at month and year-end.

Keep your software as fresh as your business
You want your software to perform to the highest possible standard. Our automatic updates feature lets you know if there's anything you need to make your software more efficient, and quickly updates it for you.

Mistakes are natural, corrections are easy
Everybody makes mistakes, but correcting them has never been easier. You can now find, view, correct, or even delete transaction or postings at the touch of a button.

Breeze through the new features with ease
Our improved assistance feature means you can quickly learn these new features with ease. There's also a library of videos to guide you through them, and you can try out a new area of the software or a new posting with our practice feature first.

New to v2008

Sage 50 Accounts 2008 - new name, new features
As always, you'll still be able to make light work of all those business essentials like your cash flow and day-to-day accounts, but now you'll be able to:

Manage all your VAT tasks in one place:
With our new VAT Ledger you'll save time dealing with your VAT tasks, as you'll find them all in one place. Use the VAT Ledger to help you prepare, generate, reconcile, adjust and submit online, to keep on top of your VAT.

Submit your VAT return online:
From 2010, all businesses will have to start to file and pay their VAT returns online – but our HMRC-recognised software lets you get ahead of the game with maximum confidence and minimum effort. And because our software has been fully tested and achieved HMRC recognition for filing VAT returns, you know you are submitting the right information, totally securely.

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Easily track your VAT returns:
Each transaction is now flagged with a unique VAT return number for easy tracking when it comes to audits or inspections.

Make simple manual adjustments:
Adjusting your figures, for whatever reason, is simple and straightforward, and you can also record and trace the reason for each adjustment.

Make the most of online banking:
Make payments online to save time, reduce costs and improve relations with your suppliers. We make no additional charge for this, and we now offer a greater choice of major banks whose online services work with our software.

Deal with "carousel" fraud legislation:
Companies that trade computer chips or mobile phones with a total net value of more than £5,000 with other VAT registered companies are now subject to different recording and reporting methods. Our software lets you produce on-screen reports and submit online directly to HMRC.

See your EC Sales List:
If your business trades with other EC countries, you can see the relevant sales list as an onscreen report which automatically calculates the value of sales from individual customers.

Stay up to date:
Whenever we update our software, we'll let you know, with RSS feeds. You will be sent notification of all new developments and you can choose how often you receive updates. You can then view and download the latest information about your software at a time to suit you.

View the figures that matter:
We let you choose the way reports are presented based on what's most important to your business. With our Profit and Loss, Balance Sheet and budget reports you can view your figures monthly, quarterly or by year, whichever way suits you the best. And when you need to see the detail and understand the actions that lie behind the top level figures, you can do that too - right down to individual transactions.

Take card payments over the phone:
We know that more and more businesses want to offer card payment facilities to their customers and Sage 50 Accounts 2008 gives you the tools to do it quickly and securely. With an additional charge, Sage Payment Solutions, powered by Protx, updates your accounts automatically when you take card payments.

Make the most of deposits and discounts:
The effects of percentage discounts, one-off reductions and deposits are calculated automatically. You and your customers can see all the adjustments displayed clearly on your invoices.

Speed up your invoices and orders:
Reduce costs, improve the efficiency of your business and increase your service levels by managing your invoices and orders electronically – send and receive them via email directly from your Sage 50 Accounts software.

Get the most out of your software:
You'll find it easy to get the most out of your software with our user guides, help topics and thousands of questions and answers based on real-life situations.

New to v2007

Recurring Invoice / Order Improvements (2007) **All L50 Variants**
This will allow you to edit an Invoice marked as recurring

CIS Ready **All L50 Variants**
We have introduced new fields on customer and supplier records required for the new CIS scheme, which is mandatory for on line submissions and verification with effect of 6th April 2007. Note you will need a separate module to be purchased to manage CIS submissions.

NEW Report Designer Turning numbers into ideas (2007) **All L50 Variants**
We've transformed the Report Designer in Sage Line 50 2007, making it even easier to use. It's more powerful for customising your reports and stationery. For regular users they will love the new editing tools to create bespoke reports and be able to collate and calculate all of the information you need into one report. Ideal for managing your finances and your business. See how your numbers turn into profitable ideas.

Sage 50 Accounts 2010 Key Features for v9 to v2009 Customers

Improved VAT Management (2007) **All L50 Variants**
Bring a smile to the faces of your external auditors. Now you can archive not only the overall figures in your VAT returns, but also the transactions that underlie them. The big benefit of this is that they can generate the reports that support the VAT returns at the touch of a button

Improved Refund Management Customer Payments / Supplier Receipts (2007) **All L50 Variants**
Refunds are a fact of life so we've simplified how you deal with them. You will easily be able to identify and track refunds, and automatically update your bank record. Just click on the new 'refund' task in your Customers and Suppliers screens. The big thing here is the fact that we have created new transaction types: Sales Payment and Purchase receipt meaning there is one transaction posted directly on the account rather than two (one in the customer and another in the bank) thus making transactions easy to identify and also reconciliation's of VAT & Bank much easier.

NEW Department Budgets (2007) **All L50 Variants**
More control over key areas of your business.
Every company uses departments for different reasons in their business, departments, teams, locations, staff, and jobs
The fantastic improvements to departments alone, is a feature worth upgrading – previously you could only report on transactions, now you can get information immediately from enquiries. Information is now stored for up to 5 years, held against a record, which means that for the first time you can set budgets for the future, no more waiting until after the year end to enter budget figures.
For the first time you can set budgets for each department and review progress against them. So you'll know immediately how the individual areas of your business are performing.

IMPROVED Error Corrections Foreign Trader (2007) **L50 Fincon**
Do you ever enter an amount in Euros instead of sterling? Or use an incorrect exchange rate? Don't worry. We've made it much quicker to correct any errors.

New to v12

New User Interface (v12) **All L50 Variants**
The program look and feel has been redesigned to get up to date and be more business like and professional. It makes processing easier for new users, whilst remaining familiar to any existing users. It is fully customisable, so you can see at a glance the information that is important to you! You can also use the new flowchart feature to guide you through the more complicated business processes such as sales order fulfilment, and the new dashboard view will allow you to check your company's performance quickly, easily and accurately!

Improved Bank Reconciliation (v12) **All L50 Variants**
The development of this feature has had input from dozens of customers! The whole screen has been reformatted, so you can reconcile your transactions in the same order as your bank statement and the new screen will display them in this order, making your reconciliation quicker and easier. You can also now save your reconciliation part way through and return to complete it at a later time, so it no longer matters if you are interrupted part way through! Every reconciliation is now saved so you can view a history of all previous reconciliations.

Cash Sales (v12) **L50 FinCon**
All of the elements of recording a cash sale currently in Line 50 - taking the sold items from your stock records, recording the invoice and payment in your customer records, recording the cash received in the bank account and printing out all the paperwork - are now done in a couple of clicks with this new automated process! This will not only make the cash sales process easier, but will also allow you to deal with cash customers in a professional and efficient manner!

All Other Features

There are other smaller features that have been brought into the program in versions 10, 11 and 12. Little things can make a great difference to a businesses daily routine. Enhancements such as ***increased reference field size*** and ***copy price lists*** are just two

New to v11

Excel Integrated Reporting (New to v11) **All L50 Variants**
Microsoft Excel can now link directly to your Line 50 data, so that you can access and analyse the information locked in your accounts system without having L50 installed on the same PC. This feature will draw the information from Line 50 to Excel, so you can manipulate it, as you need it to. This is great for your director or manager, who may need to make business decisions based on the current information quickly, but doesn't actually use the Line 50 program. It also has a live link, so as the data in the Line 50 is updated, so is your excel report, keeping you up to date and removing the need to re-input information.

Credit Control (v11) All L50 Variants
All of your credit control functions are brought together in one module, along with added features such your DSO (Days Sales Outstanding) figure, which is automatically calculated saving you time, and a new screen that allows you to record and monitor your debt chasing within the program, rather than keeping this information separately. So you can see at a glance what action you have taken to chase a payment, when, what the outcome of the action was etc…This feature also gives you the option to mark who your top suppliers are so you can then prioritise your payments.

Project Costing (v11) L50 Acc + and FinCon
This feature allows you to create project records for specific jobs. You can assign a project reference, budgets and related transactions (such as invoices) to that project, so you can see how your project is performing at a glance! You can also use cost codes to identify exactly where you are spending money, & you have additional fields available so you can enter your own information to analyse. There are flexible reports already written, so you can monitor & understand your project costs at a glance.
NEW IN V12! You can now organise your projects into logical groups, record committed costs as well as actual spends, analyse total costs for a group of projects, and compare costs against budgets.

New to v10

Accounts Analyser (New to v10) All L50 Variants
This is an additional way of viewing your nominal screen, which groups all your nominal codes into the same groups used on your management reports. So for example, say you need to query a figure on your balance sheet, rather than having to investigate which codes make up that figure, then running off reams of reports, you can now click to Accounts Analyser view and just drill down on the groups to see broken down figures!

Cashflow Planner (New to v10) All L50 Variants
This option displays all outstanding payments from customers or to suppliers in one screen so you can manage your cashflow at a glance. It allows you to test 'what if ' scenarios, such as 'if I receive payment X from customer Y this week, can I afford that new computer software I need?' This feature makes prioritising your payments for credit control purposes easy!

Hopefully the information here has been useful to you. For all your Sage software, support, stationery and training requirements please call our local rate number **0845 641 0624** or email info@advantageservices.co.uk

As fully Accredited Sage Partners we will be able to help you with your decision making.

Advantage Services (Europe) Ltd are leading **UK Sage Partners** and the **biggest** Sage Partner **provider of training** in the **UK**. We can help not only with **setup, installation, training and stationery** for **Sage 50 Accounts** & **Instant Accounts**, but also with integration with other packages, including, **Sage Payroll**, **Forecasting**, **Reporting** and **ACT!** (CRM). This gives you the complete Business Management solution. Call **0845 641 0624** or email info@advantageservices.co.uk for more information.